



Part of  
**OUR LADY  
OF LOURDES**

CATHOLIC MULTI-ACADEMY TRUST

Blessed Robert Widmerpool Primary Catholic Voluntary Academy  
Listowel Crescent, Clifton, Nottingham NG11 9BH  
Telephone (0115) 9152392  
Email: [admin@brw.nottingham.sch.uk](mailto:admin@brw.nottingham.sch.uk)  
Website: [www.brwacademy.com](http://www.brwacademy.com)  
Head Teacher: Mrs L Maylard-Mason

Dear Parents/Carers,

## Re: Importance of Punctuality to School

At Blessed Robert Widmerpool, we are committed to ensuring that every child receives the best possible education and starts each day ready to learn. We are writing to highlight the importance of arriving at school on time and to ask for your support in improving punctuality where needed.

Good punctuality is essential for children's wellbeing, confidence, and academic success. Guidance from the Department for Education (DfE) emphasises that regular and timely attendance is a key factor in children achieving their full potential. When children arrive late, even by a few minutes, it can have a significant impact on their learning and on the class as a whole.

### Why punctuality matters

- *Children who arrive late miss important parts of the lesson, particularly early morning teaching which often includes key instructions, phonics, reading, or mathematics.*
- *Lateness can cause children to feel anxious, embarrassed, or unsettled when entering a classroom that has already started.*
- *Frequent lateness can affect friendships and social development, as children miss valuable time with peers.*
- *Disruption to the class affects not only your child but also the learning of others.*
- *Persistent lateness can lead to gaps in learning which may impact long-term progress and attainment.*

### Morning routines and expectations

**Foundation** and **Year 1** doors open at 8.50am and registration closes at 9.00am. Children should be in class and ready to learn by this time.

**Year 2** to **Year 6** doors open at 8.45am and close at 8.55am. Children should be in class and ready to learn by this time.

Arriving after the register closes will be recorded as an unauthorised late mark in line with DfE guidance.





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### How parents and carers can help

Establishing a consistent routine at home can make a significant difference. You may find the following helpful:

- Ensure your child has a regular bedtime so they are well rested.
- Prepare school bags, uniform, and lunches the night before.
- Allow plenty of time in the morning for breakfast and getting ready.
- Aim to leave the house earlier than necessary to allow for unexpected delays.
- Encourage your child to take responsibility for parts of their morning routine as appropriate for their age.
- Talk positively about school to help your child feel motivated to attend on time.

If you are experiencing difficulties that are affecting punctuality, please contact the school office. We are here to support families and can work with you to find solutions.

### Working together

We understand that occasional lateness may happen due to unforeseen circumstances. However, regular punctuality is vital for your child's success. By working together, we can ensure every child begins the school day calmly, confidently, and ready to learn.

Thank you for your continued support.

Yours sincerely,

Amy Bradshaw  
Education Welfare Officer

0 days of school	100%	Perfection
Equates to 2 days off school each year	99%	Excellent
Equates to 5 days off school each year	97%	Good
Equates to 10 days off school each year	95%	Slight Concern
Equates to 20 days off school each year	90%	Concerned
Equates to 30 days off school each year	85%	Very Concerned

