



Part of  
**OUR LADY  
OF LOURDES**

CATHOLIC MULTI-ACADEMY TRUST

Blessed Robert Widmerpool Primary Catholic Voluntary Academy

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Dear Parents / Carers,

## Re: Punctuality

**We are writing to children's families to emphasise the importance of being in school on time as there have been numerous incidents of some families routinely arriving late to school.**

Children who arrive late are greatly disadvantaged because they miss starting the day with their peers and the beginning of lessons. This means that they are often unsettled and confused about tasks. Their teacher will not always be able to re-explain work. It is also very important that children establish good routines and habits in preparation for the rest of their lives. Punctuality is a life skill that they need to develop whilst they are young.

It is essential that you ensure that your child arrives at school on time to prevent disruption to your child's own learning and that of others.

We will continue to focus on this area with children through class work and school assemblies.

*Years 2 – 6 doors open at 8.45am and register closes at 8.50am  
FS2 and Year 1 doors open at 8.50am and register closes at 8.55am  
FS1 doors open at 8.50am and 12.25pm for the afternoon session*

We are required to monitor children's punctuality and attendance. On-going lateness (after the class register has been taken) is classified as an unauthorised absence and this is contrary to The Education Act.

We understand that there may be rare occasions when you are unavoidably late due to unforeseen circumstances. On these occasions, please make sure that you contact the school office to inform us when you will arrive.

If you are experiencing difficulties with punctuality and would like to talk to us about it, please contact myself or Mrs Maylard-Mason.

Yours sincerely,

Amy Bradshaw  
Education Welfare Officer

