

11th July 2024

Dear Parents/Carers

I hope this letter finds you and your family well. I am writing to inform you about some changes we are making to the annual reports provided to parents regarding their children's progress and performance at school.

This year, we have adopted a format across all of our Trust Primary Schools. Our primary goal with these changes is to ensure that you receive accurate and concise information about your child's academic performance, attendance, and overall well-being. The new report format will provide the following:

1. **Academic Performance:** Clear and concise details on your child's attainment in all curriculum subjects. Reports will indicate if your child is working below the expected standard; working towards the expected standard; working at the expected standard or working at greater depth. An indication will also be given of how you may support your child at home.
2. **Attendance:** A summary of your child's attendance record over the school year.
3. **General Comments:** A general comment on any notable achievements your child has accomplished during the year. This will also provide insights into how your child is performing socially and emotionally within school.

In addition to ensuring the quality of the information provided, the revised report format has been designed to be shorter and more focused. This adjustment is part of our ongoing efforts to support the well-being of our staff by reducing their workload, allowing them to dedicate more time to direct teaching and supporting pupils.

We believe these changes will enhance the communication between home and school, providing you with essential information in a more efficient manner. As always, if you have any questions or need further clarification regarding your child's progress, our teachers and staff are available to discuss and provide additional details.

Thank you for your continued support and understanding as we implement these improvements. We are committed to providing the best possible educational experience for your children and value your partnership in this endeavour.

Signed



(Headteacher)

Signed



(Director of Performance and Standards)

