



Part of
**OUR LADY
OF LOURDES**

CATHOLIC MULTI-ACADEMY TRUST

Blessed Robert Widmerpool Primary Catholic Voluntary Academy

Listowel Crescent, Clifton, Nottingham NG11 9BH

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27th September 2023

Dear Parents and Carers,

As a school, we are committed to working together with parents and carers to ensure the highest possible attendance for our children to support their progress.

We monitor school attendance closely. It is important for parents and carers to remember that the occasional or few days off due to illness, holidays or family events can mount up and lead to children's attendance levels falling. This can have a negative impact on your child's progress in school and affect their wellbeing.

With this in mind, you can support the school, and your child, to achieve attendance targets by:

- Making sure your child attends school regularly and on time.
- Contacting school on the first day of any absence on **0115 915 2392**.
- Informing school of any problems that may impact on your child's attendance, punctuality and learning.
- Arrange routine medical appointments outside of school time. If this is not possible, please bring your child in prior to their appointment and ensure they return to school afterwards.
- Ensuring children are ready for school by having good morning and bedtime routines.
- Consider whether it is appropriate to bring your child into school in the morning if they feel a little under the weather. The school office will contact you if they need to go home.
- Ensure that you do not book holidays in term time. **Please note:** In line with government regulations we are advised not to authorise holidays taken in term time.
- If you feel your child is too ill to come to school, please try to provide medical evidence. This can be prescription medication, an appointment card or a prescription.

I look forward to working with you to ensure the best possible education for your children.

Yours Sincerely,

Amy Bradshaw
Education Welfare Officer

